

Town of Corning Town Council
Agenda
June 11th, 2024 @ 7pm [Teams Link](#)

Welcome

- 1) Call meeting to order
- 2) Roll call of board members present
- 3) Pledge of Allegiance

Community Comments (NOT AGENDA RELATED)

- 4) Comments will be limited to 2 minutes per person and a maximum of 10 minutes to allow the meeting to run smoothly.

Reports

- 5) Motion to accept [Town Clerk May 2024 report](#).
- 6) Motion to accept Town Highway [May 2024 report](#).
- 7) Motion to accept [Building and Grounds May 2024 report](#).
- 8) Motion to accept [Town Council May 21, 2024](#) meeting minutes.
- 9) Motion to accept [Town Supervisor March 2024 report](#).
- 10) Motion to accept [Abstract 10 of 2024](#).

All Good Things

- 11) Motion to discuss positive Town updates
 - a. [EFPR General Fund Audit Findings](#).
 - b. Tayler Baumgartner earned his Class B and Class C Water Certification from DOH last week.
 - c. The Town Hall renovations are coming together.

Legal Discussion

- 12) Motion to approve payment of \$500 to Attorney Bryan Maggs for representation of the Town re: Fairfield Inn assessment case.
- 13) Motion to approve hiring [Ron Rubino of GAR Associates](#) for commercial appraisal of Fairfield Inn for \$5,000 (deposit of \$2,500 due for retainer, \$2,500 at completion).
- 14) Motion to approve [Intermunicipal No-Cost Water District](#) with the Village of South Corning, Village of Painted Post, and the City of Corning adding the following changes:
 - a. Sewer reimbursement to the above locations.
 - b. That the Town of Corning is responsible to pay these reimbursements once received from the property owner.

15) Motion to approve payment of Jennifer Mullen's notary application, notary stamp, seal, and journal (approx \$140) in order to have Notary available for public use.

Community Development Block Grant (CDBG)

16) Motion to approve **Certifying Officer Resolution 19 of 2024**: DESIGNATING CERTIFYING OFFICER FOR ENVIRONMENTAL REVIEW

WHEREAS, the Town of Corning will conduct a Housing Needs Assessment to identify housing issues and solutions, to assist in making strategic decisions, and to aid in securing financing for housing programs and projects (the "Project"); and WHEREAS, as a grant applicant and potential recipient the Town is required to undertake and complete the environmental review process for the Project; and, WHEREAS, the Office of Community Renewal requires that the Town designate an Environmental Review Certifying Officer, NOW, THEREFORE, BE IT RESOLVED, the Town Board of Corning hereby designates Bradley Laverty, Code Enforcement Officer as the Town's Certifying Officer for the purposes of complying with the applicable environmental review requirements for the CDBG Community Planning grant through the Office of Community Renewal.

17) Motion to approve **SEQRA RESOLUTION 20 OF 2024** RESOLUTION DETERMINING THAT PROPOSED ACTION IS A TYPE II ACTION FOR PURPOSES OF THE NEW YORK STATE ENVIRONMENTAL QUALITY REVIEW ACT

WHEREAS, the Town of Corning will conduct a Housing Needs Assessment to identify housing issues and solutions, to assist in making strategic decisions, and to aid in securing financing for housing programs and projects (the "Project"); and WHEREAS, the Town of Corning desires to comply with the New York State Environmental Quality Review Act ("SEQR") and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York, being 6 NYCRR Part 617, as amended (the "Regulations") with respect to the Project; and WHEREAS, the Project is not subject to review under SEQRA since it involves information collection and research as well as conducting concurrent housing feasibility and other studies, both of which are listed as a "Type II Action" under 6 NYCRR Section 617.5(c)(24)(27). NOW, THEREFORE, BE IT RESOLVED, that the Town of Corning declares that the Project constitutes a "Type II Action" under 6 NYCRR Section 617.5(c)(24)(27) and that no further action under the SEQR Act and the Regulations is required; and BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

18) Motion to approve **RESOLUTION 21 of 2024** SETTING A PUBLIC HEARING

WHEREAS, the Corning Town Board has previously discussed the need for housing rehabilitation within its municipal boundaries; and WHEREAS, the Corning Town Board is considering applying for a New York State Community Development Block Grant to receive Community Planning funds for a comprehensive Housing Needs Assessment; and

WHEREAS, it is the desire of the Corning Town Board now to go forward to receive public comment on the same;

NOW, THEREFORE, BE IT RESOLVED, that the Corning Town Board does hereby set a Public Hearing on July 16th, 2024 at 7:00 PM at their regularly scheduled meeting to consider applying for a New York State Community Development Block Grant to acquire Community Planning funds for a comprehensive Housing Needs Assessment for the Town of Corning.

By Order of the Town of Corning Town Board
Kathleen Morrow-Olmstead, Town Clerk

Roll Call of Council Vote:

___ R. Michael Brenning ___ Lon Fiscus ___ Donna Gridley ___ Jenniffer L. Mullen
___ Stuart Sammis

Volunteer Firefighter or Ambulance Partial Tax Exemption

- 19) Motion to approve setting a public hearing for **LOCAL LAW 3 OF 2024**
A LOCAL LAW OF THE TOWN OF CORNING TO PROVIDE A PARTIAL EXEMPTION FROM TAXATION OF REAL PROPERTY OWNED BY AN ENROLLED VOLUNTEER FIREFIGHTER OR AMBUCLANCE WORKER PURSUANT TO SECTION [466-A of the New York State Real Property Tax Law as enacted by Character 670 of the Laws of 2022.](#)

Should the local law be approved, it will enact the Town Council of the Town of Corning to:

Section 1: Statutory Authority

Section 2:

This local law is adopted pursuant to provisions of the Municipal Home Rule Law of the State of New York.

This Local Law shall be known and cited as “A Local Law of the Town of Corning Providing a Partial Exemption from Taxation of Real Property owned by an enrolled firefighter or ambulance worker pursuant to Section 466-A of the New York State Property Tax Law as enacted by Chapter 670 of the Laws of 2022.

Section 3 Exemptions Provided:

- a. Real Property within the Town of Corning, Steuben County, New York, owned by an enrolled member of an incorporated volunteer fire company, fire district, fire department, or incorporated voluntary ambulance service, or by such enrolled member and spouse residing in the Town of Corning, shall be exempt from taxation for sales taxes to be levied by the Town of Corning to the extent of ten (10) percent of the assessed value of such property, exclusively of special assessments.
- b. Such exemption shall not be granted to an enrolled member of an incorporated volunteer fire company, fire district, fire department, or incorporated voluntary ambulance service residing in the Town unless:

- i. The applicant resides in the Town which is served by such incorporated volunteer fire company, fire district, fire department, or incorporated voluntary ambulance service;
 - ii. The property is the primary residence of the applicant;
 - iii. The property is used exclusively for residential purposes; provided however, that in the event any portion of such property is not exclusively for the applicant's residence but is used for other purposes, such portion shall be subject to taxation and the remaining portion only shall be entitled to the exemption provided by this section;
 - iv. The incorporated volunteer fire company, fire district, fire department, or incorporated voluntary ambulance service has submitted to the Steuben County Director of Offices of Emergency Services a complete list of enrolled members, with their respective dates of services for such incorporated volunteer fire company, fire district, fire department, or incorporated voluntary ambulance service; and
 - v. The application shall have performed two (2) years of continuous service as a volunteer firefighter, or ambulance worker, as specifically defined by section 466-a of the Real Property Tax Law of the State of New York; or
 - vi. If all other provisions are met, the applicant may receive a lifetime exemption provided the applicant shall have at least twenty (20) years of service and has maintained and continues to maintain the primary residence in Steuben County; and
 - vii. An unmarried surviving spouse of an eligible volunteer may retain the exemption provided the requirements of Section 3.a and b.i-vi above are met.
- c. Application for such exemption shall be filed with the assessor on or before the taxable status date on a form as prescribed by the State Board.
- d. No applicant who is a volunteer firefighter or ambulance worker who by reason of such status is receiving and benefit under the provisions of Article 4, of the Real Property Tax law of the State of New York, on the effective date of this section shall suffer any diminution of such benefit because of the provision of this section.

Playground/Parks

- 20) Motion to discuss greenspace on Clark Street.

Competitive Bids

- 21) Motion to discuss [competitive bid](#) for roof replacement/trusses for the Town Hall.
- o [Hale roofing full replacement quote](#) Offering twenty-year limited warranty.
 - o [Chilson full replacement quote](#) Offering two-year limited warranty.
 - o [Universal Builders Replacement](#) Roof Bid
 - o [Ely Smith](#) Trussed Roof bid
- 22) Motion to discuss [competitive bid](#) for continued renovation of the Town Hall.

23) Motion to approve [change order](#) for glass room to include drywalling ceiling for \$2,050.

24) Motion to discuss minimum bid for Auctions International to place Codes Car up for Auction (Kelly Blue Book \$12-16k)

IT Support

25) Motion to discuss [SCT](#) for IT support in comparison to current [Edmunds](#).

26) Motion to approve cost not to exceed \$13,000 the following IT purchases using ARPA funds

- a. [Three \(3\) new wireless access points](#) for the Town building \$600
- b. [Six \(6\) new desktops](#) for: Bookkeeper, Town Clerk, Deputy Town Clerk, Assessor, Two for Water/Building and Grounds (\$6,000 plus monitors as needed (\$150 each for monitors)
- c. Laptop for general office use & use by ethics board with printer (\$1,300)
- d. Laptop/tablet for Code Enforcer with portable printer for field use (\$1,300)
- e. [Microsoft Office Desktop Apps](#) (\$1,750)
- f. IT service hours (4 hours) (\$600)

Speed Reduction

27) Motion to discuss speed reduction for residential areas in the Town of Corning.

- a. 30mph: Goff Rd
25 mph: Lower Dr., Upper Dr. Northwood Circle, Schoonover Dr., Stanley Dr., Harrington Dr., King Circle, Theresa Dr., Pinewood Circle, Jolley Way, Lando Lane, Overbrook Dr., Timberline Dr, Forrest Hill Dr., Hickory Lane, Pine Circle, Fairway Rd, Spaulding Dr., Green Pkwy
- b. Cost of signs is \$130 and galvanized post \$160. Total cost for signs \$5,800 (20 signs)

Brush Drop Off

28) Motion to approve brush drop off on Saturdays from 9-noon starting June 21, 2024 September 6th, 2024 (this will allow overtime of 3 hours weekly for highway during this time).

Ethics Board

29) Motion to accept resignation of Warren Radke from Ethics Board.

Notice has been placed on website and social media for new member. One applicant has applied at this time.

Policy Review

- Policy Workshop: June 25, 2024 @ 1730.
 - [Computer and Internet Use Policy](#)
 - [Cybersecurity Policy](#) (Technology Law 208)

- [Website Policy](#)
- Employee Handbook 2024 (pending review by Attorney Ryan.) should be complete.
- Capital Asset Policy (Governmental Accounting Standards Board's (GASB) Statement No. 34).
- Use of Municipal Equipment (Town Law 64)
 1. Town Owned Vehicles
 2. Computer Use
 3. Cell Phone use and reimbursement policy
- July/August 2024
 - i. Town Budget Workshops to begin. Dept heads will be requested to have tentative budget requests by June-July 2024 for review.
- August 2024
 - Local Comprehensive Emergency Management Plan (Executive Law 23)

Community Comment on Agenda Items

- 30) Any comments by visitors/community regarding agenda items.
Comments will be limited to 2 minutes per person and a maximum of 10 minutes to allow the meeting to run smoothly.

Adjournment

- 31) Motion to adjourn.