

**Town of Corning Town Council**  
**Meeting Minutes**  
June 25, 2024 @ 5:30pm [Teams Link](#)

**Welcome**

- 1) Call meeting to order at 1732 by Supervisor Mullen.
- 2) Roll call of board members present: Lon Fiscus, Donna Gridley, Jenniffer L. Mullen, Stuart Sammis Absent: R. Michael Brenning
- 3) Pledge of Allegiance.

**Abstract**

- 4) Motion to accept [Abstract 11 of 2024](#) by Stuart Sammis and seconded by Lon Fiscus. All in favor. Motion carried.

**Board Discussions**

- 5) Motion to discuss [budget requests](#) from Glen Rose Highway Dept by Donna Gridley and seconded by Stuart Sammis. All in favor. Motion carried.
  - Discussion regarding budget requests. 2024 requests discussed regarding fund availability to cover requested items. Motion to approve \$72,941.00 for CAT Loader and \$130,000 for Skid Steer from unappropriated DB highway funds. Cost not to exceed \$210,000 (to account for any increased cost since request was submitted) by Stuart Sammis and seconded by Donna Gridley. All in favor. Motion carried.
  - Further discussion to occur during budget meetings regarding financing requests for 2025-2029 by Superintendent Rose.

**Ethics Board**

- 6) Motion to accept the resignation of Sharon Holden from the Ethics Board by Stuart Sammis and seconded by Lon Fiscus. All in favor. Motion carried.

**Volunteer Firefighter or Ambulance Partial Tax Exemption**

- 7) Motion to approve setting a public hearing for **LOCAL LAW 3 OF 2024**  
**A LOCAL LAW OF THE TOWN OF CORNING TO PROVIDE A PARTIAL EXEMPTION FROM TAXATION OF REAL PROPERTY OWNED BY AN ENROLLED VOLUNTEER FIREFIGHTER OR AMUBLANCE WORKER PURSUANT TO SECTION [466-A of the New York State Real Property Tax Law as enacted by Character 670 of the Laws of 2022](#)** by Stuart Sammis and seconded by Donna Gridley. All in favor. Motion carried.

Should the local law be approved, it will enact the Town Council of the Town of Corning to:

Section 1: Statutory Authority

Section 2:

This local law is adopted pursuant to provisions of the Municipal Home Rule Law of the State of New York.

This Local Law shall be known and cited as “A Local Law of the Town of Corning Providing a Partial Exemption from Taxation of Real Property owned by an enrolled firefighter or ambulance worker pursuant to Section 466-A of the New York State Property Tax Law as enacted by Chapter 670 of the Laws of 2022.

Section 3 Exemptions Provided:

- a. Real Property within the Town of Corning, Steuben County, New York, owned by an enrolled member of an incorporated volunteer fire company, fire district, fire department, or incorporated voluntary ambulance service, or by such enrolled member and spouse residing in the Town of Corning, shall be exempt from taxation for real estate taxes to be levied by the Town of Corning to the extent of ten (10) percent of the assessed value of such property, exclusively of special assessments.
- b. Such exemption shall not be granted to an enrolled member of an incorporated volunteer fire company, fire district, fire department, or incorporated voluntary ambulance service residing in the Town unless:
  - i. The applicant resides in the Town which is served by such incorporated volunteer fire company, fire district, fire department, or incorporated voluntary ambulance service;
  - ii. The property is the primary residence of the applicant;
  - iii. The property is used exclusively for residential purposes; provided however, that in the event any portion of such property is not exclusively for the applicant's residence but is used for other purposes, such portion shall be subject to taxation and the remaining portion only shall be entitled to the exemption provided by this section;
  - iv. The incorporated volunteer fire company, fire district, fire department, or incorporated voluntary ambulance service has submitted to the Steuben County Director of Offices of Emergency Services a complete list of enrolled members, with their respective dates of services for such incorporated volunteer fire company, fire district, fire department, or incorporated voluntary ambulance service; and
  - v. The application shall have performed two (2) years of continuous service as a volunteer firefighter, or ambulance worker, as specifically defined by section 466-a of the Real Property Tax Law of the State of New York; or
  - vi. If all other provisions are met, the applicant may receive a lifetime exemption provided the applicant shall have at least twenty (20) years of service and has maintained and continues to maintain the primary residence in Steuben County; and
  - vii. An unmarried surviving spouse of an eligible volunteer may retain the exemption provided the requirements of Section 3.a and b.i-vi above are met.
- c. Application for such exemption shall be filed with the assessor on or before the taxable status date on a form as prescribed by the State Board.
- d. No applicant who is a volunteer firefighter or ambulance worker who by reason of such status is receiving and benefit under the provisions of Article 4, of the Real Property Tax law of the State of New York, on the effective date of this section shall suffer any diminution of such benefit because of the provision of this section.

Roll Call Vote: \_\_Absent\_\_ R. Michael Brenning \_\_yes\_\_ Lon Fiscus \_\_yes\_\_ Donna Gridley \_\_yes\_\_ Jenniffer Mullen \_\_yes\_\_ Stuart Sammis

### **Policy Review**

- 8) Motion to schedule date for policy workshop by Lon Fiscus and seconded by Stuart Sammis. All in favor. Motion carried.
- Policy Workshop set for July 25, 2024 Thursday @ 5:30pm.
    - Motion to approve [Computer and Internet Use Policy](#) by Donna Gridley and seconded by Lon Fiscus. All in favor. Motion carried.
    - Motion to approve [Cybersecurity Policy](#) (Technology Law 208) by Donna Gridley and seconded by Stuart Sammis. All in favor. Motion carried.
    - Motion to approve [Website Policy](#) by Stuart Sammis and seconded by Lon Fiscus. All in favor. Motion carried.
      - Motion by Lon Fiscus and seconded by Stuart Sammis to appoint Jenniffer L. Mullen as webmaster for the Town of Corning. All in favor. Motion carried.
    - Employee Handbook 2024 (pending review by Attorney Ryan): to be reviewed at July policy workshop.
    - Capital Asset Policy (Governmental Accounting Standards Board's (GASB) Statement No. 34) to be reviewed at July policy workshop.
    - Use of Municipal Equipment (Town Law 64) to be reviewed at July policy workshop.
      1. Town Owned Vehicles
      2. Computer Use
      3. Cell Phone use and reimbursement policy
    - July/August 2024
      - i. Town Budget Workshops to begin. Dept heads will be requested to have tentative budget requests by July-August 2024 for review.
    - August 2024
      - Local Comprehensive Emergency Management Plan

### **Dog Control Officer**

- 9) Motion to discuss Dog Control Officer resume from Deb Matthews by Stuart Sammis and seconded by Donna Gridley. All in favor. Motion carried. Resume received regarding interest in dog control officer position. Discussion regarding qualifications and bid request. Donna Gridley requested a contract to be sent to the board for review. Supervisor Mullen to reach out to Deb Matthews and request. Board to review at next meeting for next year's budget.

## **Adjournment**

- 10) Motion to adjourn at 1845 by Lon Fiscus and seconded by Donna Gridley. All in favor. Motion carried.