

**Town of Corning Town Council**  
**Agenda**  
July 16th, 2024 @ 7pm [Teams Link](#)

**Welcome**

- 1) Call meeting to order
- 2) Roll call of board members present
- 3) Pledge of Allegiance

**Public Hearing-CDBG**

- 4) Motion to open public hearing regarding Community Development Block Grant (CDBG).
- 5) Motion to close public hearing regarding Community Development Block Grant (CDBG).

**Public Hearing-Volunteer Firefighter/Ambulance Worker Tax Exemption**

- 6) Motion to open public hearing regarding 10% tax reduction for Volunteer Firefighters/Ambulance Workers
- 7) Motion to close public hearing regarding public hearing regarding 10% tax reduction for Volunteer Firefighters/Ambulance Workers

**Community Development Block Grant (CDBG)**

- 8) **Motion to approve RESOLUTION 19 of 2024 OF THE TOWN OF CORNING OF STEUBEN COUNTY NEW YORK AUTHORIZING THE SUBMISSION OF A NEW YORK STATE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE OFFICE OF HOMES AND COMMUNITY RENEWAL; AND AUTHORIZING THE TOWN SUPERVISOR TO ACT AS THE TOWN OF CORNING'S CHIEF EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE TOWN OF CORNING'S PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.**

**WHEREAS**, the need exists within the Town of Corning for housing rehabilitation and other housing needs, and the Town of Corning desires to apply to the U.S. Department of Housing and Urban Development's Community Development Block Grant Program to obtain funding for a Housing Needs Assessment; and

**WHEREAS**, the Town Board has held one (1) public hearing for public input and comment on July 16<sup>th</sup> during the 2024 application process; and

**WHEREAS**, the Town Board finds that there is a significant need to undertake the Housing Needs Assessment to provide health, safety and welfare to the community; and

**WHEREAS**, the Town Board determines that the Housing Needs Assessment meets the requirements of the Community Development Block Grant Program.

**NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE TOWN OF CORNING, NEW YORK, that**

1. The Town of Corning is hereby authorized to prepare and submit a Community Development Block Grant application to the New York Department of Housing and Community Renewal for the Housing Needs Assessment;

2. That the Town Board of Corning directs and designates the Town Supervisor as the Town's Chief Executive Officer and Authorized Representative to act in all matters in connection with this application and the Town of Corning's participation in the New York Community Development Block Grant Program;
  3. That Town of Corning officials and staff are directed to do any and all acts necessary to carry out the intent of this Resolution.
  4. That the full application of match be for \$500.00 and phased application amount be for \$47,500.00 of grant funds to carry out the Housing Needs Assessment;
  5. That it further be stated that the Town of Corning is committing \$500.00 from its General Fund as a cash contribution toward the Housing Needs Assessment.
- PASSED, ADOPTED and APPROVED** this 16<sup>th</sup> day of July, 2024.

Roll call vote: MB\_\_\_\_ DG\_\_\_\_ LF\_\_\_\_ JM\_\_\_\_ SS\_\_\_\_\_

### **Volunteer Firefighter/Ambulance Worker**

- 9) Motion to approve **LOCAL LAW 3 OF 2024**  
**A LOCAL LAW OF THE TOWN OF CORNING TO PROVIDE A PARTIAL EXEMPTION FROM TAXATION OF REAL PROPERTY OWNED BY AN ENROLLED VOLUNTEER FIREFIGHTER OR AMUBLANCE WORKER PURSUANT TO SECTION [466-A of the New York State Real Property Tax Law as enacted by Character 670 of the Laws of 2022.](#)**

Should the local law be approved, it will enact the Town Council of the Town of Corning to:

#### **Section 1: Statutory Authority**

#### **Section 2:**

This local law is adopted pursuant to provisions of the Municipal Home Rule Law of the State of New York.

This Local Law shall be known and cited as "A Local Law of the Town of Corning Providing a Partial Exemption from Taxation of Real Property owned by an enrolled firefighter or ambulance worker pursuant to Section 466-A of the New York State Property Tax Law as enacted by Chapter 670 of the Laws of 2022.

#### **Section 3 Exemptions Provided:**

- a. Real Property within the Town of Corning, Steuben County, New York, owned by an enrolled member of an incorporated volunteer fire company, fire district, fire department, or incorporated voluntary ambulance service, or by such enrolled member and spouse residing in the Town of Corning, shall be exempt from taxation for real estate taxes to be levied by the Town of Corning to the extent of ten (10) percent of the assessed value of such property, exclusively of special assessments.
- b. Such exemption shall not be granted to an enrolled member of an incorporated volunteer fire company, fire district, fire department, or incorporated voluntary ambulance service residing in the Town unless:
  - i. The applicant resides in the Town which is served by such incorporated volunteer fire company, fire district, fire department, or incorporated voluntary ambulance service;
  - ii. The property is the primary residence of the applicant;

- iii. The property is used exclusively for residential purposes; provided however, that in the event any portion of such property is not exclusively for the applicant's residence but is used for other purposes, such portion shall be subject to taxation and the remaining portion only shall be entitled to the exemption provided by this section;
  - iv. The incorporated volunteer fire company, fire district, fire department, or incorporated voluntary ambulance service has submitted to the Steuben County Director of Offices of Emergency Services a complete list of enrolled members, with their respective dates of services for such incorporated volunteer fire company, fire district, fire department, or incorporated voluntary ambulance service; and
  - v. The application shall have performed two (2) years of continuous service as a volunteer firefighter, or ambulance worker, as specifically defined by section 466-a of the Real Property Tax Law of the State of New York; or
  - vi. If all other provisions are met, the applicant may receive a lifetime exemption provided the applicant shall have at least twenty (20) years of service and has maintained and continues to maintain the primary residence in Steuben County; and
  - vii. An unmarried surviving spouse of an eligible volunteer may retain the exemption provided the requirements of Section 3.a and b.i-vi above are met.
- c. Application for such exemption shall be filed with the assessor on or before the taxable status date on a form as prescribed by the State Board.
- d. No applicant who is a volunteer firefighter or ambulance worker who by reason of such status is receiving and benefit under the provisions of Article 4, of the Real Property Tax law of the State of New York, on the effective date of this section shall suffer any diminution of such benefit because of the provision of this section.

Roll call vote: MB \_\_\_\_ DG \_\_\_\_ LF \_\_\_\_ JM \_\_\_\_ SS \_\_\_\_

### **Reports**

- 10) Motion to approve Town Clerk [June 2024 report.](#)
- 11) Motion to approve Town Highway [June 2024 report.](#)
- 12) Motion to approve Building and Grounds [June 2024 report.](#)
- 13) Motion to approve Town Council [June 11th, 2024 meeting minutes.](#)
- 14) Motion to approve Town Council [June 25<sup>th</sup>, 2024 meeting minutes.](#)
- 15) Motion to approve Town Supervisor [April 2024 report.](#)
- 16) Motion to approve Town Supervisor [May 2024 report.](#)
- 17) Motion to approve [Abstract 12 of 2024.](#)

### **Playground/Parks**

- 18) Motion to discuss surveys regarding Clark Street.

### **Credit Card Increase**

- 19) Motion to increase credit card limit for Supervisor and Ken Fields Chemung Canal credit card to \$5,000.

### **Speed Reduction**

- 20) Motion to approve setting a public hearing for Local Law 4 of 2024 to reduce speeds on the following roads in the Town of Corning for August 20, 2024:  
Speed reduction from 35 mph to 30mph: Goff Rd  
Speed reduction from 30 mph to 25 mph: Lower Dr., Upper Dr. Northwood Circle, Schoonover Dr., Stanley Dr., Harrington Dr., King Circle, Theresa Dr., Pinewood Circle, Jolley Way, Lando Lane, Overbrook Dr., Timberline Dr, Forrest Hill Dr., Hickory Lane, Pine Circle, Fairway Rd, Spaulding Dr., Green Pkwy  
Roll call vote: \_\_\_R. Michael Brenning \_\_\_Donna Gridley \_\_\_Lon Fiscus \_\_\_  
Jenniffer L. Mullen \_\_\_Stuart Sammis

### **Retirement ROA**

- 21) Motion to approve RS2417-A confirming the calculation for credit toward the New York State Retirement System for:
- Brad Laverty standard operating workday of 8 hours.
  - Jenniffer L. Mullen standard operating workday of 8 hours.
  - Ciara Force standard operating workday 4.4 hours.
  - Kathleen Morrow-Olmstead standard operating workday of 8 hours.
- BE IT RESOLVED; the Town of Corning Board approves the RS2417-A for New York State Retirement calculated days credits for Code Enforcer Brad Laverty, Town Supervisor Jenniffer L. Mullen, Town Clerk Kathleen Morrow-Olmstead, Deputy Town Clerk Ciara Force. This form will be posted for thirty (30) days and sent to NYS Retirement along with these minutes for final approval.

### **Dog Control Officer Contract**

- 22) Motion to review contract for Dog Control Officer for 2025
- 1) [Debra Matthews](#)
  - 2) [Southern Tier Animal Control \(Joel Pearson\)](#)

### **Grant Writing**

- 23) Motion to approve Jenniffer Mullen applying/submitting grants as they open and become available.

### **Employee Handbook**

- 24) Motion to approve [Employee Handbook 2024](#) (to be sent to Attorney Ryan after approval for review).

### **Warren Drive Discussion**

- 25) Motion to discuss Warren Drive paving request by residents and Glen Rose.

### **Policy Review**

- Policy/Initial Budget Workshop: July 25th, 2024 @ 1730.

- Capital Asset Policy (Governmental Accounting Standards Board's (GASB) Statement No. 34) to be reviewed at July policy workshop.
- July/August 2024
  - i. Town Budget Workshops to begin. Dept heads will be requested to have tentative budget requests by July-August 2024 for review.
- August 2024
  - Local Comprehensive Emergency Management Plan

### **Community Comment**

26) Any comments by visitors/community.

Comments will be limited to 2 minutes per person and a maximum of 10 minutes to allow the meeting to run smoothly.

### **Adjournment**

27) Motion to adjourn.