

Town of Corning Town Council
Budget Meeting Agenda
August 14, 2024 @ 5:30pm [Teams Link](#)

Welcome

- 1) Call meeting to order at 1731 by Supervisor Mullen
- 2) Roll call of board members present: Lon Fiscus, Donna Gridley, Jenniffer L. Mullen, Stuart Sammis Absent: R. Michael Brenning
- 3) Pledge of Allegiance

Abstract

- 4) Motion to approve [abstract 16](#) of 2024 by Stuart Sammis and seconded by Donna Gridley. Board reviewed abstract 16 and invoices throughout meeting. All in favor. Motion carried.

ROA Approval

- 5) Motion to approve RS 2417-A
Resolution 16 of 2024 to approve RS2417-A confirming the calculation for credit toward the New York State Retirement System for the below listed employees of the Town of Corning by Lon Fiscus and seconded by Donna Gridley. All in favor. Motion carried.
 - Brad Laverty standard operating workday of 8 hours.
 - Jenniffer L. Mullen standard operating workday of 8 hours.
 - Ciara Force standard operating workday 6 hours.
 - Kathleen Morrow-Olmstead standard operating workday of 8 hours.

ARPA Review

- 6) Motion to discuss [ARPA balance](#) by Lon Fiscus and seconded by Donna Gridley. All in favor. Motion carried. ARPA balance reviewed by board with remainder of funds noted.

Totaled Truck

- 7) Motion to approve salvage of 2018 Chevy Truck (\$750). Total to be reimbursed from insurance \$34,522 (after salvage) by Lon Fiscus and seconded by Donna Gridley. All in favor. Motion carried.

Dog Control Officer Contract

- 8) Motion to discuss dog control officer contract – tabled until meeting next week.
 - Gerry Aldrich \$700/month (\$8,400/annual)
 - Deb Matthews \$12,000 annual which includes mileage ([page 1 of contract](#), [page 2 of contract](#))

Cleaning Contract

- 9) Motion to discuss cleaning contract for Town Hall by Donna Gridley and seconded by Stuart Sammis. All in favor. Motion carried. Will vote on contract next week.
 - [D & R Contract](#) -\$323 per month/once a week (\$3,876 annual) or \$590 per month/twice a week (\$7,080 annual)

- Greenstar - \$1,595 per month/once a week cleaning (\$19,140 annual)
- Theresa Novak - \$18,500 annual (\$1,541 per month)

Transfers

10) Motion to approve [budget transfer](#) by Donna Gridley and seconded by Stuart Sammis. All in favor. Motion carried.

Employee Manual

11) Motion to approve updates to employee manual to include by Donna Gridley and seconded by Stuart Sammis. All in favor. Motion carried.

- a. Time Cards are due to the Town Supervisor by Monday at 0800 of the payroll week. Time cards received after this time may delay payroll being received on Thursday of the pay week.

Discussion regarding following addition to continue at later time.

Addition to Insurance HRA – The maximum contribution by the Town of Corning for any insured/covered employee will be \$7,000. This is for all HRA and medical insurance plans (i.e. single or family). Any cost after the \$7,000 is utilized annually is the responsibility of the employee.

Williamson

12) Motion to approve icloud Williamson accounting for Linda V. for \$2,025 by Donna Gridley and seconded by Stuart Sammis. All in favor. Motion carried. Requesting approval as new computers are coming in next week.

Budget

13) Motion to discuss upcoming 2025 budget by Donna Gridley and seconded by Lon Fiscus. All in favor. Motion carried. Budget reviewed line by line. Discussed what each line item means. Merged personnel for highway into one budget line instead of snow and general repairs. Board working toward consolidation and transparency of budget. Supervisor Mullen to post working budget document on Microsoft sharepoint for board to review.

Adjournment

14) Motion to adjourn at 1953 by Donna Gridley and seconded by Lon Fiscus. All in favor. Motion carried.