

Town of Corning Town Council
Meeting Minutes
July 23rd, 2024 @ 5:30pm [Teams Link](#)

Welcome

- 1) Call meeting to order by Supervisor Mullen at 1730
- 2) Roll call of board members present: R. Michael Brenning, Lon Fiscus, Donna Gridley, Jennifer L. Mullen, Stuart Sammis
- 3) Pledge of Allegiance I

Ethics Board

- 4) Motion to approve setting a public hearing for Local Law 5 of 2024 to utilize the Steuben County Ethics Board to represent the Town of Corning. The Town Ethics Board will be replaced with County representation by Stuart Sammis and seconded by Donna Gridley. All in favor. Motion carried.

- Discussion occurred regarding County representation. R. Michael Brenning requests more information regarding other Towns using the ethics board. Donna requests to find who is on the ethics board for Steuben County.

Roll call vote: _yes_ R. Michael Brenning _yes_ Donna Gridley _yes_ Lon Fiscus _yes_ Jennifer L. Mullen _yes_ Stuart Sammis

Executive Session

- 5) Motion to enter into Executive Session to discuss collective negotiations pursuant to article fourteen of the civil service law (Open Meetings Law, Section 105) by Stuart Sammis and seconded by Donna Gridley. All in favor. Motion carried.
- 6) Motion to reenter regular session by Stuart Sammis and seconded by Lon Fiscus. All in favor. Motion carried.

Budget Updates

- 7) Motion to discuss upcoming 2025 budget (broad overview) and policies for 2025 by Stuart Sammis and seconded by Lon Fiscus. All in favor. Motion carried.
 - Supervisor Mullen to follow up with EFPR to discuss cost of another audit next year reviewing another fund(s).
 - Supervisor Mullen to present Performance Evaluations at the next board meeting for board members to review/approve.
 - Discussed use of company equipment being taken home. Approval by the Board will be needed for all employees. At this time, only Ken Fields, Building and Grounds Superintendent and William Walters, Deputy Highway Superintendent are to take company vehicles home.
 - Board in agreement to allow Supervisor Mullen and Bookkeeper van der Grinten to purchase Cloud based Williamson product for their laptops to work remotely for 2025 budget season.

Abstract

- 8) Motion to approve abstract 15 of 2024 by Stuart Sammis and seconded by Donna Gridley. All in favor. Motion carried.

ARPA

- 9) Motion to approve transfer of \$7,559 for [miscellaneous items appropriate](#) from NY Class (ARPA) to reimburse appropriate line items.

Engineering Proposal

10) Motion to approve paying for engineering project to Labella for solar project after payment has been secured from the developer by Stuart Sammis and seconded by Lon Fiscus. All in favor. Motion carried. Solar Project Developer to establish \$10,000 escrow with Town of Corning. This escrow will be paid up front before start of engineering or project. The Town of Corning will use this escrow to pay Labella for engineering services. Any remaining funds will be returned to the developer at the end of the project.

FOIA Form

11) Motion to approve FOIL request form and cost of 25 cents per page by Stuart Sammis and seconded by Lon Fiscus. All in favor. Motion carried.

Policy Review

12) Motion to review Capital Asset Policy (Governmental Accounting Standards Board's (GASB) Statement No. 34) state guidelines and how to proceed for the town. – Tabled. Supervisor Mullen requested the Board review this for discussion at the next policy meeting.

Upcoming Policy Meeting

13) Motion to set policy/budget workshop for August 2024 by Stuart Sammis and seconded by Donna Gridley. All in favor. Motion carried. Board budget meeting set for August 14, 2024 at 5:30pm.

- Workshop will review budget and Capital Asset Policy (noted above).

Adjournment

14) Motion to adjourn at 1943 by Stuart Sammis and seconded by Donna Gridley. All in favor. Motion carried.