

Town of Corning Town Council
Agenda
July 15, 2025 @ 7pm [Teams Link](#)

Welcome

- 1) Call meeting to order
- 2) Roll call of board members present
- 3) Pledge of Allegiance

Community Comments

- 4) Questions/comments by the community regarding agenda items. Each person will be limited to 2 minutes with a maximum of ten minutes for all comments/questions.

Consent Agenda

- 5) Motion to approve the following consent agenda items
 - Town Clerk [June 2025](#) report
 - Town Highway [June 2025](#) report
 - Building and Grounds [June 2025](#) report
 - Town Council [June 2025](#) minutes
 - Town Council [July 2025 special meeting](#) minutes.
 - Town Supervisor [June 2025](#) report
 - [Abstract 7](#) of 2025

Policy – Safety

- 6) Motion to approve the following policy to add to the employee manual:
 - The town clerk's office will remain locked at all times for the safety of personnel, records, and receivables present in the office. Access will be allowed on a limited basis at the clerk's discretion for town residents with special requirements that may need to be addressed.

Well Pump

- 7) Motion to approve not to exceed \$ 85,000 for new well pump and contact main at Gibson pump house. These funds will need to be moved from the reserve fund for SW-8.
 - Moody's Water Supply for [pump and well cleaning](#) approx. \$36,000
 - Core and Main \$38,000 for pipe ([Comparison cost pricing](#))

Bid for Cleaner, Dog Control, and IT Services

- 8) Motion to send out bid for cleaning services, dog control, and IT services (Edmunds is ending their contract June 2026) for 2026 budget year.

Assessor Re-appointment

- 9) Resolution 23 of 2025 to reappoint Katherine Gabriel as the Town of Corning Assessor from October 1, 2025 through September 30, 2031.

Roll Call Vote: R. Michael Brenning ___ Lon Fiscus ___ Donna Gridley ___
Jenniffer L. Mullen ___ Stuart Sammis ___

Audit for Town Clerk Office

- 10) Motion to approve \$8,000 for EFPR (funds available in legal fund A1420.4) to audit Town Clerk office for 2024. EFPR available to complete this in October 2025 before start of tax season.

CDBG Public Hearing

- 11) Resolution 24 of 2025 to hold a public hearing for CDBG grant on August 19, 2025.

WHEREAS, the Corning Town Board has previously discussed the need for housing rehabilitation within its municipal boundaries; and

WHEREAS, the Corning Town Board is considering applying for a New York State Community Development Block Grant to receive Housing Activities funds for a single-family housing rehabilitation program; and

WHEREAS, it is the desire of the Corning Town Board now to go forward to receive public comment on the same;

NOW, THEREFORE, BE IT RESOLVED, that the Corning Town Board does hereby set a Public Hearing on August 19th, 2025 during their regularly scheduled meeting at 7:00 PM, or as soon thereafter as the matter can be heard, to consider applying for a New York State Community Development Block Grant to acquire Housing Activities funds for a single-family housing rehabilitation program for the Town of Corning.

Roll Call Vote: R. Michael Brenning ___ Lon Fiscus ___ Donna Gridley ___
Jenniffer L. Mullen ___ Stuart Sammis ___

Zoning Board of Appeals

- 12) Motion to accept the resignation of Brad Boersen from ZBA.

Postage and Folding Machine

- 13) Motion to approve \$ _____ for postage machine.
- [Usherwood \\$6,240](#) plus \$134 lease and \$93 monthly maintenance
 - [Pitney Bowes](#) \$10,047.96 or Weigh on the Way \$10,704.96

- 14) Motion to approve \$4,735.92 for folding machine.
- Pitney Bowes [Folding Machine](#) \$4,735.92
 - Usherwood \$7,000 (verbal quote – awaiting written)

Mini-Splits

- 15) Motion to approve \$14,800 for mini-splits for Assessor and CJFD office.
- [Austin Plumbing and Heating](#) \$14,800
 - [Ambient Heating](#) – \$8,400
 - Isaac- no call no show x 2
- 16) Motion to approve \$13,000 for repair of Justice Court Office and Town Meeting Hall.
- [Austin Plumbing and Heating](#) \$6,400 court and \$6,600 meeting room (\$13,000) plus Town must provide all electrical
 - [Ambient Heating](#) - \$8,400 court and \$4,600 meeting room (\$13,000) electrical included
 - Issac- no call no show x 2

Computer Replacement

- 17) Motion to approve purchase of a new computer for Ken Fields water office and the Bookkeeper office for a total of [\\$2,600 from budget line A1610.4](#).

NY Bricks Grant

- 18) Motion to pay Fagan Engineering not to exceed \$5,000 from A1440.4 Engineering to draft community center ideas to apply for [NY Bricks Grant](#). (Grant opens July 14, 2025 and closes August 15th, 2025).

South Corning Bridge Discussion

- 19) Motion to discuss paying for portion of sewer bridge with S. Corning Village.

Glen Rose New Truck

- 20) Motion to discuss purchase of new truck for Glen Rose.
- [State Bid \\$50,964](#) Snow Plow \$8,000

Budget Workshops

- 21) Motion to set budget workshops.

Hon. Wendy VanZile

- 22) Motion to approve Hon. Wendy VanZile to address the Town Board.

Opening Meetings Law

- 23) Motion to discuss Open Meetings Law. Information attached.
- [Opening Meeting Law](#)
 - [Opening Meeting Law Opinion 1](#)
 - [Opening Meeting Law Opinion 2](#)

- Public Comment: The town board has the authority to determine whether the public will be allowed to comment during the meeting per open meetings law.

Updates

- Meeting with City of Corning regarding bus service. Email to be sent out with cost estimate for communities from City of Corning. Bus service company is running at a loss. Costs may be pushed to towns/villages/city to continue to run. More information to come to decide if we wish to continue bus service.
- Community Funding is possibly available with current solar projects. Working with the town attorney and STC to determine if we can pass a resolution.
- Appalachian Regional Commission (ARC) grant may be an option for running secondary water to Corning Hospital with help of WIIA grant for matching responsibility. Working with STC and Fagan's to follow up.

Community Comment

24) Any comments by visitors/community not to exceed two minutes per person and ten minutes for all comments/questions. No personnel issues to be discussed during this time.

Adjournment

25) Motion to adjourn

Upcoming Meetings and Events

July 16th, 2025 [ZBA Meeting](#) 5:30pm

July 22nd, 2025 [Planning Board Meeting](#) 5:30pm

July 23rd, 2025 [Planning Board Special Meeting](#) 5:30pm

July 25th, 2025 Movies in the Park Despicable Me 4! at Davenport Forest playground

July 27th, 2025 Mike and Max Music in the Parks 1p-4pm

August 1st, 2025 Movies in the Park Wonka! Clark St. Playground (rescheduled due to rain)

August 15th, 2025 Movies in the Park Dogman at Clark St. Playground

August 19th, 2025 Town Council Meeting 7pm

August 23rd, 2025 Sam Pallet and friends Music in the Park 1-4pm Clark St. Playground