

APPLICATION FOR A BUILDING PERMIT

Town of Corning Code Enforcement

Instructions: Complete both pages in ink and sign. If unsure of any information, please review this with a representative from the Code Office. Provide a site plan and structural drawings as required.

I. IDENTIFICATION

Project Address: _____

Property Owner: _____ Phone: (H) _____ (C) _____

Address (if different) _____

Applicant(if different) _____ Phone: (H) _____ (C) _____

Address: _____

Contractor: _____ Phone: _____ **Worker's comp required? Yes Waiver**

II. PROJECT DESCRIPTION – submit site plan with dimensions on separate sheet

Briefly describe project: _____

Proposed Use (i.e. bedroom, storage, office) _____

Will this project involve the installation or modification of:	Plumbing System	Yes	No
	HVAC System	Yes	No
	Electric System	Yes	No

*If electric system is altered, an inspection by a 3rd Party Agency is required. A separate fee is required.

Review this section with the Building Department staff:

➤ Zoning District	R1	R1C	R2	R3	PD	B2	I	PMD
➤ Construction Type	n/a	New	Addition		Repair		Alteration	Replacement
➤ Floor Level of Work	n/a	Basement		1 st		2 nd		Accessory Structure
➤ Foundation	n/a	Crawl		Full		Slab		Pier/Post
➤ Flood Plain area	Yes	No						

III. CONSTRUCTION COSTS

Based on Contracted Labor and Materials \$ _____

Construction costs for the work described in this application include the cost of all of the construction and other work done in connection therewith, exclusive of cost of the land. Estimate of costs may be determined by using assessor data or ICC Building Valuation Data available in the Building Department.

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IV. DOCUMENTATION

The following may be required for your project. Plans may be required to be stamped by a NYS registered design professional. Missing documents may result in a delay of permit issuance.

- ☐ Site Plan showing location of project from property lines, and location of all existing buildings
- ☐ Construction details of project. Show structural members, foundation details, room sizes, etc.
- ☐ Truss certification if applicable
- ☐ Contractor insurance

V. CERTIFICATION

- I HEREBY CERTIFY that I am the
OWNER _____ AGENT OF OWNER _____ CONTRACTOR _____
and am authorized to make this application. I assert that the information provided is accurate to the best of my knowledge, and the project will be completed as specified.
- I authorize the Code Enforcement Official, or his designee, to enter upon the property to make inspections as prescribed in applicable local and state laws.
- Furthermore, I understand that progress inspection shall be made as required by law, and NO BUILDING OR PROJECT SHALL BE OCCUPIED OR USED IN WHOLE OR IN PART UNTIL A CERTIFICATE OF USE HAS BEEN ISSUED BY THE BUILDING DEPARTMENT.

Signed _____

Date _____

FOR OFFICIAL USE ONLY

Date Received _____ Approved _____ Denied _____ If denied, reason: _____

Truss Placard Req'd Yes No CO Detector Req'd Yes No

Signature of Code Officer _____

Fee \$ _____ Cash _____ Check # _____

Notes: _____

*Town of Corning Code Enforcement
20 S. Maple Street Corning, NY 14830
607-936-6114 ext 2*